## Ready to go Home?

## **CHECKOUT PROCEDURES:**

- If possible, check out before 11:00 am to help serve a new family.
- Please place dirty towels, washcloths, sheets, and bedspread in a pillowcase(s) and leave them in the bin located on the porch. You do not need to wash the linens at check out.
- Please remove all food from your mini refrigerator.
- Please remove all trash and take it to the outside dumpster.
- Remember to remove all personal belongings.
- Sweep the floor and wipe down room surfaces.
- If applicable, remove breast milk from the freezers.



## **@RMHCCharleston**